10 FEB 1971

MEMORANDUM FOR: Deputy Director for Support

SUBJECT   :   The Director's State of the
                      Agency Address

This memorandum is in response to your request at your 9 February
Staff Meeting for information on training which may be included in the
Support Directorate's contribution to Mr. Helms' address on the State of
the Agency, scheduled in April. I have covered three developments: the
curriculum revision -- bringing in the Senior Seminar, the initiation of
the Language Development Program, and some of OTR's programs for
the Community:

In the Office of Training the curriculum is being overhauled.

Some old courses -- or parts thereof -- which have outserved

their usefulness and are no longer relevant are being cut out.

Some new training activities are being initiated. For example,

I have approved, on a trial basis, a Senior Intelligence Seminar

which will be given this fall for a limited number of Agency

officers. The Seminar will be on a par with other advanced

governmental training programs.

Some of you are also aware of another activity in training: bring-

ing in highly qualified speakers from outside the Agency -- speakers

like ████████████████████████████ -- to talk, here in the

auditorium, on topics of general interest and pertinence to our employ-

ees. We invite them to address courses like Intelligence and World

Affairs or the Advanced Intelligence Seminar, and use the auditorium so

that others of you can hear and question these distinguished scholars and

public servants. There will be more of these sessions and I encourage

you to attend when you can.

I want to report to you that the Agency's new language development

program is underway. Five years ago when I approved the findings of

an ad hoc committee which cited our foreign language deficiencies and

recommended the means to overcome these deficiencies, I set January

of this year as the target date for the prescribed program. Several

recommendations were implemented in the interim, and a recent

report shows that there are more employees in full-time language study

in the Office of Training than at any time in the last ten years. This

reflects only in part the conscientious efforts of career planners to

insure full-scale implementation of the Program.

(Here I would like to insert what I personally see as a great

need in the Agency: language training for the wives of our employ-

ees who are now stationed overseas or who are going to the field.

A courtesy level of the language should be the minimum. And while

I am on the subject of training for Agency wives, I want to go

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one step further and say that I am personally anxious to see increased attention given to briefing wives on the area to which they will be going with their husbands, and I urge the individual employee's personal concern that steps are taken to improve the area knowledge of his spouse.)

Before leaving the subject of training I want to mention briefly its assistance to the Community. We have done a creditable job in this area. In December, for example, we conducted the second special program on Intelligence and Foreign Policy for a group of Foreign Service Officers. At the Department's request, there will be more of these. We hosted groups of officers from NSA, DIA, ONI, and the Joint Chiefs for briefings on CIA's activities worldwide. As recently as last week (please note timing: program scheduled for 5 April) we completed an operations training program for a group of senior officers from NSA.

Through the efforts of OTR we developed techniques of

STATINTL   training ████████████████████ and have given a series of special demonstrations for members of the State Department and the Secret Service. We have conducted programs

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█████████████ also for groups from State and the Secret

Service, and for members of the Special Forces and the

Atomic Energy Commission. We will continue to provide this

kind of assistance to our associate agencies as long as it is

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necessary.

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HUGH T. CUNNINGHAM
for Director of Training

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